

PERMISSION TO FILM ON CLUB PREMISES

Canterbury-Hurlstone Park RSL Club is committed to transparent, open and honest contact with patrons, members of its community and members of the media.

Should a media story or report be related to Canterbury-Hurlstone Park RSL Club, the Chief Operating Officer would like to be in contact to ensure you have access to all relevant information and materials (and spokespeople, if applicable) at our disposal. Please note that the sole authorised spokesperson for Canterbury-Hurlstone Park RSL is the Chief Executive Officer, Dean Thomas.

Where deadlines allow, so we can set aside an area for filming, we appreciate receiving 2 weeks' advance notice of a request to film and ideally no less than 3 working days.

APPLICATION TO FILM ON PREMISES AT CANTERBURY HURLSTONE PARK RSL CLUB

Please complete in advance and email to chprsl@chprsl.com.au
If this form has been given to you at the venue, please complete and provide it to the manager who will assist with your request.

Your Media outlet / program:	
Story being filmed: Nature of request [what would you like to film, who will be interviewed etc, is the request to use the club as a 'generic filming area' or will the story reference or identify the Club?].	
Contacts: Name(s) of the reporter and producer or journalist (if applicable):	Name: Title: Phone: Email:
Any other crew, including numbers.	
Preferred Days & Times:	
Do you expect that movement or amenity of Club Patrons during the filming will be adversely impacted? Yes / No. If Yes, in what way?	

Possible location(s) within the Club (please note preference or note alternate request): For example either busy or quiet area	
What is your deadline? When is this story likely to go to air / be published?	Deadline for filming: Anticipated broadcast / publishing date: List all program(s) / publications / syndicated outlets where this might appear or be distributed:

I confirm that,

1. The story being filmed is / is not (please highlight what is applicable) related to Canterbury-Hurlstone Park RSL, its business operations and practices or about the RSL movement, or returned veterans.
2. I understand and respect that filming of the gaming floor (intentional or unintentional) either from within or outside the gaming floor is never granted and not permitted.
3. I will do my utmost to ensure that the privacy and amenity of Club patrons is respected at all times.

Name:

Date:

Signature:

On arrival please show a copy of this approved permission form at reception and we will be happy to facilitate your request and ensure that things run smoothly. We will advise by separate email the name of the staff member who will meet you.

Office Use:

I grant permission to film on the premises as outlined above (or overleaf):

Dean Thomas, Chief Executive Officer

Dated: _____

Manager Assigned: _____